العمليات 2	اسم المادة بالعربية			
للاقسام (ادارة الاعمال ,الادارة العامة, الادارة الصناعية, العلوم المالية والمصرفية,الاقتصاد, المحاسبة)			,	
	n Language		اسم المادة بالانكليزية	
عدد الوحدات: ساعة	الفصل الدراسي الاولى	الرابعة	المرحلة الدراسية	
المجموع	العملية	النظرية	عدد الساعات الاسبوعية	
llanor Internadi	oto Novi Hoodway Divo		الكتاب المعتمد	
Upper-Intermediate New Headway Plus  John and Liz Soars			المولف / المولفون	
John and	John and Liz Joans		الاسبوع	
			الاسبوع	
Unit One: No place like	The tense system			
home	• • •	Simple, continuous, perfect Active and passive		
	•			
	•	Spoken English		
Hall Mars D. 1	Informal language			
Unit Two : Been there	<u>=</u>	Present Perfect		
,done that!	•	Simple and continuous  Spoken English		
	•			
	Being imprecise			
11 XA71	Fillers			
Unit Three :What a story!	Narrative tenses			
	Past Simple ,Past Continuous , Past			
	Perfect		<u>(أثاثث</u>	
	•	Active and passive		
		Spoken English		
	News and responses			
Hait Come Nothing but the	The use of like			
Unit Four : Nothing but the	Questions and negative		a. ( . †)	
truth	Spoken English The question How come?		الرابع	
		.ome:		
Unit Five : An eye to the	Future forms		الخامس	
future	Spoken English			
	The word thing	- L'.L		
Unit Circ Malina it his	Expressions of quar	itity	A) 10	
Unit Six: Making it big	Spoken English	a af amanatitus	السادس	
	Informal expression	· · · · · · · · · · · · · · · · · · ·		
Unit Cover - Catting	Modals and related	i verbs 1		
Unit Seven :Getting on	_		السابع	
ogether Declarative questions  Questions expressing surprise				
		ny surprise		
Unit Fight Coincits	Relative clauses			
Unit Eight :Going toParticiplesextremesSpoken EnglishAdding a comment with which			الثامن	
	Adding a comment	with which		

Unit Nine: Thing ain't what they used to be!	Expressing habit Be used to doing Spoken English Intensifying compounds	التاسع
Unit Ten :Risking life and limb	Modal auxiliary verbs 2 Spoken English Expressions with modal verbs	العاشر
Unit Eleven :In your dreams	Hypothesizing	الحادي عشر
Unit Eleven :In your dreams	Spoken English Expressions with if	الثاني عشر
Unit Twelve: It's never too late	Articles a/an, the, one ,zero article Determiners	الثالث عشر
Unit Twelve: It's never too late	Spoken English Demonstratives and determiners	الرابع عشر